

BYLAWS  
OF THE  
JEFFERSON COUNTY JUNIOR BASEBALL LEAGUE

(REVISED January, 2012)

---

BYLAWS PREFACE

The Jefferson County Junior Baseball League Bylaws with Rules and Regulations of Play are to be kept consistent with approved changes through publication of periodic updates. All changes approved through November 17, 2010 have been included in this revision.

BYLAWS SUBJECT

Preface

ARTICLE I - NAME OF ORGANIZATION

ARTICLE II - OBJECTIVE

ARTICLE III - MEMBERS

Member Area Names and Boundaries

Board of Directors

New Members

Honorary Members

Membership Cancellation

Member Area Boundaries

ARTICLE IV - OFFICERS OF THE BOARD OF DIRECTORS

List of Officers

Duties of the Officers

Election of Officers

Term of Office

Additional Requirement(s)

Removal from Office

ARTICLE V - MEETINGS

Regular Meetings

Location of Meetings

Order of Business

Special Meetings

Voting Rules

Quorum

Loss of Voting Privilege

ARTICLE VI - COMMITTEES

Regular Committees

Special Committees

ARTICLE VII - METHOD OF AMENDING THE BYLAWS AND THE REGULATIONS AND RULES OF PLAY

Bylaws

Regulations and Rules of Play

ARTICLE VIII - PARLIAMENTARY AUTHORITY

ARTICLE IX - REGULATIONS AND RULES

ARTICLE X - ASSESSMENTS AND PENALTIES

ARTICLE XI - MISCELLANEOUS

ARTICLE XII - PENALTIES

ARTICLE XIII - FISCAL YEAR

ARTICLE XIV - PERMANENT ADDRESS

---

## ARTICLE I - NAME OF ORGANIZATION

The name of this organization shall be the "Jefferson County Junior Baseball League", hereinafter to be referred to as the "League".

## ARTICLE II - OBJECTIVE

The objective of the League shall be to organize and conduct a baseball program for all players conforming to the age limitations and residing within the geographic boundaries as set forth in these Bylaws. The purpose of this program shall be to provide said players the opportunity to learn and play the game of baseball for their enjoyment, healthful occupation, and athletic growth.

## ARTICLE III - MEMBERS

The League shall be comprised of separate area organizations and League governing body called the "Board of Directors". The area names and area abbreviations are listed below. JCJBL adopted High School boundaries, as defined by the R-1 School District, for the formation of teams by the member Areas. In the event a new high school is built, the area affected will "grandfather" teams beginning with 9 year olds the first year the school is opened. EXCEPTIONS, IF ANY, APPLY AS STATED IN THE REGULATIONS OF THE LEAGUE.

### A. Member Area Names and High School Boundaries

1. Alameda (AL)
  - Alameda High School
  - Abraham Lincoln High School
2. Bear Creek (BC)
  - Bear Creek High School
  - Kennedy High School
  - D'Evelyn High School
3. Brighton (BN)
  - Brighton High School
  - Prairie View High School
4. Broomfield (BR)
  - Broomfield High School
  - Mountain View High School
5. Dakota Ridge (DR)
  - Dakota Ridge High School
6. Denver Eagles (DE)
  - Home Schooled
7. Englewood (EN)
  - Englewood High School
8. Golden (GD)
  - Golden High School
9. Green Mountain (GM)
  - Green Mountain High School
10. Lakewood (LW)
  - Lakewood High School
11. Louisville (LS)
  - Centaurus High School
  - Monarch High School
12. North Jefferson (NJ)
  - Arvada High School
  - Arvada West High School
  - Pomona High School
  - Ralston Valley High School
  - Standley Lake High School
  - Faith Christian High School
13. South Jeffco (SJ)
  - Columbine High School
  - Chatfield High School I
  - Front Range Christian
14. South Metro (SM)
  - Littleton High School
  - Heritage High School

- Sheridan High School
  - Arapahoe High School
  - Highlands Ranch High School
  - Thunder Ridge High School
  - Mountain Vista High School
  - Rock Canyon High School
15. Thunder Baseball (TB)
    - Legacy High School
  16. West Jefferson (WJ)
    - Evergreen High School
    - Conifer High School
    - Idaho Springs High School
    - Platte Canyon High School
  17. Wheat Ridge (WR)
    - Wheat Ridge High School
    - Jefferson High School
- B. Board of Directors
1. The Board of Directors shall consist of a group of officers as set forth in Article IV of these Bylaws and, in addition, two (2) official representatives from each area.
  2. The Executive Board of Directors shall consist of the group of elected officers as set forth in Article IV of these Bylaws.
  3. To ensure his/her autonomy, independent of member area responsibility or bias, no President, Vice President, or Treasurer of the Board of Directors, during his term of office, shall also serve as president, vice president, director of baseball, or treasurer of any member Area baseball organization.
- C. New Members
1. A new area desiring to join the League may do so by applying in writing to the President of the Board of Directors. The application must set forth the following:
    - The area name and boundary.
    - The names, telephone numbers, and addresses of the proposed officers.
    - The number of players of playing age residing in the area.
    - The number of playing fields available for League play and the maximum playing age the fields will accommodate.
  2. If the new area has previously been a portion of an existing organization, the application must include a letter of concurrence to new membership from the president of the existing organization. If the letter of concurrence is not forthcoming, then the new area may present the application to the JCJBL President. The JCJBL Board of Directors will review the application and if it deems the request to be a reasonable consideration, then the JCJBL President shall chair a committee and appoint committee membership to administer the application. This committee must include County Board representation as well as representation from both "areas" concerned. This committee must address all aspects of the division including resources and relevant material.
  3. The President of the Board of Directors shall present the application to the Board at the next scheduled meeting as a proposed amendment to these Bylaws. Further action shall follow as specified in Article VII of these Bylaws.
- D. Probationary Members
1. Two (2) year probationary membership may be granted to any organization as judged appropriate by the Board of Directors.
  2. This membership bestows the right to attend meetings and to speak, but not to make motions or to vote.
  3. Minimum standards to be met or exceeded by the end of the 2<sup>nd</sup> season of probationary membership:
    - There will be at least one (1) team in each age group.
    - Area will obtain use of appropriate number of home game fields in relation to number of teams.
    - Area will demonstrate a good faith effort to recruit sufficient number of umpires for JCJBL umpire training in relation to the number of teams.
  4. The Treasurer shall mandate a one (1) time non-refundable probationary area assessment based on a per team basis.
- E. Membership Cancellation
- If a member area consistently disregards the objectives of the JCJBL, this membership may be rescinded. The JCJBL President shall appoint a review board to suggest and monitor corrective action such that the membership might be retained. If such corrective action is not forthcoming, the membership will be rescinded by a unanimous vote of all remaining members.
- F. Member Area Boundaries
- No overlap of boundaries shall be allowed between member areas, including honorary members.

- G. D & O (Directors and Officers) Insurance Requirement  
All member areas shall obtain and renew annually a D & O Insurance policy for their area. Area teams cannot be bracketed for League play unless a current copy of said insurance policy is on file with the JCJBL Office.
- H. Registration Release Wording Requirement  
All areas must include the minimum following release wording in their player registration form signed by parent or guardian and that a copy of a current registration form must be on file with the JCJBL office by February 1<sup>st</sup> of each season (Additional wording may be included, but at a minimum the following MUST be used):

I/We the parent(s) or guardian(s) of the below named player on a \_\_\_\_\_ team, hereby give my/our approval to participate in any and all league activities. I/We understand that it is our responsibility to notify league officials of any change in medical conditions or concerns.  
I/We know that participation in baseball may result in serious injury or death and protective equipment does not prevent all injuries to players and do hereby waive, release, absolve, indemnify and agree to hold harmless the "member area", Jefferson County Junior Baseball League, the organizers, sponsors, participants and persons transporting my/our child to and from activities for any claim arising out of injury to my/our child whether the result of negligence or for any other cause, except to the extent and in the amount covered by accident or liability insurance.

#### ARTICLE IV - OFFICERS OF THE BOARD OF DIRECTORS

- A. List of Officers
1. President
  2. Vice President
  3. Northern, Central, Southern Area Director(s)
  4. Director of Umpires
  5. Secretary
  6. Treasurer
  7. Tournament Director
  8. Protest Director
  9. Level III/Seniors Director
  10. Open Division Director
- B. Duties of the Officers
1. President - the duties of the President shall be as follows:
    - a) To preside at all regular and special meetings.
    - b) To appoint all committees and be ex-official member of each, except the Nominating Committee.
    - c) To countersign checks as necessary.
    - d) To interpret or arbitrate, in those cases where action by the Board of Directors is not practical or possible, points of question as may arise that are not presently or specifically covered by the Bylaws, Regulations and Rules of Play, and other policies, procedures associated with the League's conduct of business.
    - e) To manage and administrate those affairs of the League which are not amenable to action by the Board of Directors as a whole.
    - f) To provide recommendations, guidance, and suggestions as may be appropriate for the benefit of the League's organization or operation.
    - g) To ensure, by committee if necessary, that the League Bylaws are updated and copies available to all members of the League.
    - h) To approve together with the Treasurer all financially binding contracts signed on behalf of JCJBL.
  2. Vice President - the duties of the Vice President shall be as follows:
    - b) To provide recommendations, guidance, and suggestions as may be appropriate for the benefit of the League's organization or operation.
    - c) In the absence of the President, to perform all duties of the President.
    - d) To be in charge of the Scheduling Committee.
    - e) To resolve all schedule problems associated with League play, including those that are postponed or protested.
    - f) To serve as a member of the Tournament Committee.
    - g) To countersign checks as necessary.
    - h) To work with the Area Directors to consolidate bracketing, scheduling, incident reports and issues.

3. Northern, Central, Southern Area Director(s) – the duties of the Area Directors shall be as follows:
  - a) To administer the League 0, 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> League programs.
  - b) To be in contact with, on an ongoing year-round basis, State level officials of all sanctioned State and National affiliations.
  - c) To have the authority to call for meetings of all coaches in the league within the Area Director jurisdiction. In such case, all arrangements for a meeting are the responsibility of the Area Director.
  - d) With the JCJBL Board of Directors, determine the Regulations and Rules of Play or League play and make recommendations for additions, deletions and clarifications to present to the Board of Directors for voting approval.
  - e) To have authority to address behavioral issues based upon Regulations and Rules of Play.
  - f) To consolidate bracketing, scheduling, incident reports and issues from individual areas and present to the Vice President.
  - g) To act a liaison between individual area representatives and coaches; and the President and Vice President of the League.
  - h) Area Director jurisdiction shall be as follows:
    - 1) Northern – Broomfield, Brighton, Louisville, North Jefferson, Thunder.
    - 2) Central – Alameda, Golden, Green Mountain, Lakewood, Wheat Ridge, West Jefferson.
    - 3) Southern – Bear Creek, South Metro, South Jeff, Dakota Ridge, Englewood.
4. Director of Umpires - the duties of the Director of Umpires are as follows:
  - a) To develop a plan to recruit sufficient numbers of independent vendors to provide umpire services for JCJBL using any and all resources available, including all member areas of the JCJBL, to enter into agreements with such individuals, and to terminate such agreements when necessary. Together with the Vice President of the League and the Umpire Committee, administer appropriate remedial/dismissal action.
  - b) To supervise any necessary training for independent vendors and ensure all independent vendors are adequately trained.
  - c) Assign umpire evaluators and catalog umpire evaluation results.
  - d) Conduct a mandatory annual umpire meeting.
  - e) To research all official actions related to umpiring, and to maintain communication with umpires on all such actions.
  - f) Establish and chair an Umpire Committee consisting of at least one umpire from each assigning area.
  - g) Along with the Tournament Director and Umpire Assignor, coordinate the scheduling of umpires for all JCJBL sponsored tournaments.
  - h) The Umpire Director has the option to appoint at his/her discretion an assistant Umpire Director . This appointment will be at the discretion of the Umpire Director in order to facilitate the umpire program. The assistant Umpire Director will be given the authority and responsibilities as determined by the Umpire Director; be utilized as a secondary contact for umpires, coaches and/or parents in the absence of the Umpire Director or his/hers discretion; and a JCJBL email account will be established separate from the Umpire Director's.
5. Secretary - the duties of the Secretary are as follows:
  - a) To prepare minutes of all regular and special meetings called by the President and to enter a copy of such minutes into the League's "Book of Minutes".
  - b) To receive and enter into the "Book of Minutes" a record of all proceedings or reports from each committee.
  - c) To notify all members of the Board of Directors of the schedule and location of all special meetings.
  - d) To be in full charge of publicity as may be required including updates to the Website.
  - e) To publish a roster of the Officers of the Board of Directors, the officers of the members areas and the members of all committees.
  - f) To promptly notify all newly elected members and officers of the Board of Directors.
  - g) To update and maintain the accuracy of the data located in the JCJBL web site database.
6. Treasurer - the duties of the Treasurer shall be as follows:
  - a) To develop short and long term financial strategies concerning capital reserves, investments, and fund raising.
  - b) Be responsible for the billing and collection of bracketing fees, umpire fees, sponsorship fees, and special assessments as decided upon by the governing

- board of the League and to obtain the signature of the President or Vice President on all checks in excess of \$500.00 as the counter signature
- c) To sign disbursements for umpire payroll and all checks in excess of \$500.00 on behalf of the Board of Directors.
  - d) To review all financial transactions and to present financial reports at all League meetings with the assistance of the Office Manager.
  - e) To have financial records in order for examination by an Audit Committee for the League not later than January 15th each calendar year.
  - f) To furnish, at the expense of the League, a bond in an amount to be determined by the Board of Directors.
  - g) To prepare a proposed budget to be presented at the annual mandatory president's meeting. The proposed budget shall include a balance sheet, an income statement, and disbursement statement, by line item. Revenue projection will incorporate bracketing fees per team, umpire fees per game and other revenue.
  - h) Ensure the review and submittal of all necessary filings to appropriate governmental entities.
  - i) To approve together with the President all financially binding contracts signed on behalf of JCJBL.
7. Tournament Director – the duties of the Tournament Director shall be as follows:
- a) To chair the Tournament Committee.
  - b) To procure and distribute all JCJBL awards (league and tournament).
  - c) Responsible for organizing and supervising all tournaments sponsored by JCJBL including the "Split-League End-of-Season" and nationally sanctioned tournaments.
  - d) Responsible for the bracketing and scheduling of all JCJBL sponsored tournaments.
  - e) With the Umpire Director and Umpire Assignor, responsible for the procurement and scheduling of umpires for all JCJBL sponsored tournaments.
  - f) With the Area Directors or the Area Presidents or their designees, responsible for the procurement and assigning of game fields for JCJBL sponsored tournaments.
  - g) Responsible for the timely recording and reporting of scores for all JCJBL sponsored tournaments in accordance with league or national sanctioning body guidelines.
  - h) Responsible for the accurate and timely filing of documentation in accordance with league and national sanctioning body guidelines for all pre and post-tournament requirements.
8. Protest Director - the duties of the Protest Director shall be as follows:
- a) To serve as the chairperson of the Protest Committee.
  - b) To appoint one (1) person to the Protest Committee.
  - c) To appoint temporary member(s), as necessary, to the Protest Committee.
  - d) To establish a numbering system for all protests received, in order that all protests may be referred to by number.
  - e) To directly receive, from the protesting Area, all protests.
  - f) To cause the Protest Committee to convene, and rule on, any protest received within seven (7) calendar days of the receipt of the protest. At the sole discretion of the Protest Director, protests may be ruled on, by the Protest Committee, by telephone conversations between members of the Protest Committee. In this case, face-to-face meetings among Protest Committee members are not required.
  - g) To investigate all protests submitted by whatever means necessary, including, but not necessarily limited to, direct contact with either or both coaches and/or Areas involved, and direct contact with the umpire(s) involved.
  - h) To notify, by telephone, within two (2) calendar days, the protesting Area's President, the protested Area's president, the Secretary of the League, and the Scorekeeper(s) of the League, of the ruling on any and all protests submitted to the Protest Committee.
  - i) To provide, by mail, a written protest ruling to the Areas involved within seven (7) calendar days following the ruling on a protest, including the original check, money order, or cash, if the protest is upheld.
  - j) To forward, in a timely manner, to the Treasurer of the League, all funds received by the Protest Committee for all protests denied by the Committee.
  - k) Oversee rules and regulations and coordinate with the appropriate League Directors.

9. Level III/Seniors Director
  - a) To administer the League's Level III and Seniors programs.
  - b) To determine the Regulations and Rules of Play for Level III and Seniors with the concurrence of the President and Vice President of the League.
  - c) To determine the first date of League play and Tournament dates for Level III and Seniors.
  - d) To create, in conjunction with all affected Areas, and the Vice President of the League, a complete schedule of League games.
  - e) To have the authority to call for meetings of all Level III and/or Seniors coaches and their Area Directors.
  - f) To determine Level III and Seniors Tournament seeding with the concurrence of the League Scorekeeper.
10. Open Division Director
  - a) To administer the League's Open Division program.
  - b) To determine the Regulations and Rules of Play for the Open Division League with the concurrence of the President and Vice President of the League.
  - c) To determine the start and end dates of League play.
  - d) To create, in conjunction with all affected Areas, and the Vice President of the League, a complete schedule of League games.
  - e) To have the authority to call for meetings of all Open Division coaches.
- B. Election of Officers
  1. An election of Officers for the ensuing year shall be held in the September meeting of each year.
  2. Names of candidate Officers shall be supplied by the Nominating Committee.
  3. Additional nominations for any or all Officers may be made from the floor of said meeting.
  4. To assist the Nominating Committee in preparing a slate of candidates, each area shall be asked to furnish a minimum of one (1) name of an individual for consideration as a candidate for office.
  5. If, during the year, an Officer terminates his position, the Board of Directors shall elect an individual to fill the vacated position and to serve the remainder of the term.
  6. If, for any reason, a new Officer is not elected for any office of the Board of Directors, the existing Officer may continue to serve until such Officer has been elected.
- C. Term of Office
  1. All new Officers of the Board of Directors shall take office at the October meeting and shall serve for a minimum of 24 consecutive months unless member resigns. All partial terms of office shall expire at the October meeting. President shall be elected in September and serve as a "President Elect" from October through December. The previous President shall remain in office during this period to allow a training period for the newly elected President. It is recommended that the Vice President succeed the President in order to maintain continuity in the leadership, however, it is not mandatory.
  2. All terms of Office shall be staggered so that the President, Vice President, Treasurer, and Area Directors shall be elected in odd-numbered years and the Secretary, Director of Umpires, Tournament Director, Protest Director, Open Division League Director and Level III/Seniors Director shall be elected in even-numbered years.
- D. Additional Requirement(s)
 

No one (1) person may hold more than one (1) position as an Officer of the Board of Directors except for the Protest Director, who may also hold any one (1) other Office of the Board of Directors.
- E. Removal from Office
 

The full time voting members of the JCJBL have the power to remove from office any Director, Officer, or Staff person for good and sufficient cause at a regular or special meeting by majority vote if a quorum is present.

#### ARTICLE V - MEETINGS

- A. Regular Meetings
 

Regular meetings of the Board of Directors shall be held monthly during the fourth week of each month, on a day and time as designated by the Board of Directors. As occasions warrant, meetings may be postponed or rescheduled at the discretion of the Executive Board of Directors. A regular meeting shall not be required during the months of June and July.

- B. Location of Meetings  
The location for all regular meetings will be the JCJBL Office.
- C. Order of Business  
The following order of business shall be followed at all regular meetings:
  1. Call to order by the President.
  2. Roll call.
  3. Reading of the previous minutes and their approval.
  4. Treasurer's report.
  5. Unfinished business.
  6. New business.
  7. Adjournment.
- D. Special Meetings  
Special meetings of the Board of Directors may be called as the President or any two members of the Board deem necessary.
- E. Voting Rules
  1. Each area representative shall have one (1) vote with a maximum of two (2) votes per area members for Amendments to the Bylaws, Election of Officers and all other transactions.
  2. Each area representative shall have a number of votes in direct correlation to the number of teams participating in the JCJBL from that area for voting on changes to the playing Rules and Regulations as follows: 1 vote for 15 or fewer teams; 2 votes for 16-30 teams; 3 votes for 31-60 teams; 4 votes for 61 or more teams.
  3. An area vote shall be presented only by the area representative or any alternate whose name shall be on file with the Secretary of the Board of Directors.
  4. Absentee voting or voting by mail shall not be allowed.
  5. Officers of the Board of Directors shall not be voting members except in the case of ties, the President may exercise an option to vote.
  6. The following majorities shall be required to approve motions regarding the categories of business listed:
    - a. Amendments to the Bylaws - 60% of all eligible voting members present.
    - b. Election of Officers - majority vote of the members present at the meeting.
    - c. Changes to the playing Rules and Regulations - majority vote of all eligible voting members present.
    - d. All other transactions - majority vote of all eligible members present at the meeting.
  7. All voting shall be by closed ballot.
- F. Quorum
  1. Representation of any meeting of the Board of Directors of sixty (60) percent of the voting members or sixty (60) percent of the member Areas shall constitute a quorum. However, should sixty (60) percent of member Areas be represented, but not sixty (60) percent of voting members be present, then for any business transacted during a Board of Directors meeting, each Area represented at that Board of Directors meeting shall be entitled to only one (1) vote, even though an Area might have two representatives present. The only exception to this shall be voting for Officers of the League at the September meeting in which all eligible voting members present may cast votes for Officer candidates.
  2. No motions shall be made or any official business transacted without a quorum present at a meeting.
- G. Loss of Voting Privilege  
Any member area absent from two (2) consecutive meetings or from a total of more than four (4) of twelve (12) consecutive meetings, without cause acceptable to the majority of the Board of Directors, shall lose its voting privileges. Voting privileges will be restored when the organization is represented at two (2) consecutive JCJBL Board meetings.

ARTICLE VI - COMMITTEES

A. Regular Committee

The following regular committees shall be appointed by the President of the Board of Directors unless otherwise provided for in these Bylaws.

1. Nominating Committee
  - a. The Nominating Committee shall consist of not less than three (3) or more than five (5) members.
  - b. It shall be responsible for providing a complete slate of officers of the Board of Directors for the ensuing year and for submitting the names of said candidates to the Board of Directors at the August meeting.
  - c. Members of the Nominating Committee shall not be barred from becoming nominees for office.
2. Scheduling Committee
  - a. The Scheduling Committee shall be chaired by the Vice President of the Board of Directors and shall include at least one (1) representative from each member area.
  - b. It shall be the responsibility of this committee to:
    1. Assure, to the best of their ability, the placement of teams of equal ability in corresponding leagues (bracketing).
    2. Together with the Vice President of the League, determine the number of teams in each league and the total number of games to be played in each league as well as the start and end dates of all leagues.
3. Tournament Committee
  - a. The Tournament Committee shall consist of the Tournament Director as Chairman, one (1) representative from each member area and, in addition, the County Vice President. Each member Area shall submit the name of their representative at the time requested by the chairman of the committee.
  - b. The Tournament Committee shall be responsible for maintaining an updated procedure for organizing and conducting all JCJBL sponsored tournaments.
4. Audit Committee
  - a. The Audit Committee shall consist of three (3) members appointed by the President of the Board of Directors at the regular December meeting.
  - b. The Audit Committee shall be responsible for auditing the financial records and accounts of the Treasurer and provide a written report of such audit to the Board of Directors at the February meeting.
5. Protest Committee

The organization and responsibilities of the Protest Committee shall be specified in the "Regulations and Rules of Play" of this League.
6. Umpire Committee
  - a. The Umpire Committee shall consist of the Umpire Director as Chairman and appointed committee members and the Vice President.
  - b. It shall be the responsibility of this committee to:
    1. To develop, implement, and supervise a system of ensuring umpire coverage for all JCJBL Games, with the concurrence of the Vice President of the League.
    2. Obtain and maintain a yearly updated umpire biographical list for each JCJBL umpire.
    3. Develop a method of amounts and methods of payment for independent vendors and assignors.
7. Special Committees

The President of the Board of Directors shall appoint special committees for whatever purpose and period of performance he deems necessary.

ARTICLE VII - METHOD OF AMENDING THE BYLAWS AND THE REGULATIONS AND RULES OF PLAY

A. Bylaws

1. Proposed amendments to the Bylaws shall be presented, in writing if the proposal originates outside the meeting of the Board of Directors, by a member

of the League at any regular meeting of the Board of Directors and be so recorded in the minutes.

2. Alternately, proposed amendments to the Bylaws outside of regularly scheduled or special meetings of the Board of Directors can also be distributed electronically via email or web-based. The proposal shall be recorded into the minutes at the next meeting of the Board of Directors.
3. The proposed amendment shall be reviewed by the member area organizations and voted upon at the next succeeding meeting. The proposed amendment, with the results of the voting, shall be recorded in the minutes of said meeting.
4. Electronic votes via email shall also be allowed on proposed amendments outside of the meetings of the Board of Directors provided the proposal has been verified received by all eligible voting members and ample time is given to review and provide feedback prior to requesting votes.
5. All approved amendments shall be added and the Bylaws revised by March 1 of each year.
6. Changes and amendments to these Bylaws adopted after March 1 shall not apply to the current season, but will take effect on September 1 following the current season.
7. Should any changes to the JCJBL Bylaws be approved following March 1<sup>st</sup>, and is requested to be effective immediately, a vote must also be held to waive VII.A.6.

B. Regulations and Rules of Play

The manner of introducing and approving amendments to the Regulations and Rules of Play shall be the same as for the Bylaws.

#### ARTICLE VIII - PARLIAMENTARY AUTHORITY

- A. Except where in conflict with these Bylaws, Roberts Rules of Order, Part I, Article I (with the exception of Sections 8 and 10) shall provide the guidelines for conducting business at all meetings of the Board of Directors.
- B. To expedite the conduct of the meetings, all motions shall be considered as "main" motions and, if required, may be modified prior to placing the motion to vote.

#### ARTICLE IX - REGULATIONS AND RULES

- A. The League shall adopt and maintain Regulations and Rules of Play.
- B. Regulations and Rules of Play shall be prepared in a separate document and are a part of these Bylaws only by reference.
- C. In case of conflict between these Bylaws and the Regulations and Rules of Play, the Bylaws shall hold precedence.
- D. Amendments to the Regulations and Rules of Play shall not constitute amendments to the Bylaws.

#### ARTICLE X - FISCAL ASSESSMENTS AND PENALTIES

- A. Assessments
  1. Provisions for payment of all League fees shall be established by the Board of Directors. Proposed fees for the ensuing year will be presented at the mandatory president's meeting, to be approved by a vote of the membership at the November meeting.
  2. Special assessments, as deemed necessary by the Board of Directors, may be billed to member areas. Provisions for payment of any special assessments shall be established by the Board of Directors.
- B. Penalties  
In order to ensure timely payment of any assessment by member areas to the County Treasurer, the following penalties will be imposed:
  1. Penalty payment of ten percent (10%) of the unpaid balance of any assessment will automatically begin the day following the due date of that assessment.
  2. Complete loss of voting privilege until full payment (due) is made.
- C. Financial Reserve Account  
The League shall maintain a separate Financial Reserve Account totaling a minimum of 10% of each year's budgeted operating expenses. No fees shall be collected towards the Financial Reserve

Account unless the account balance falls below 10% of the operating budget. Any disbursements from this account must be approved by a majority vote of the Member Areas.

#### ARTICLE XI - MISCELLANEOUS

- A. At the discretion of the Board of Directors, paid employees shall be utilized when deemed necessary.
- B. In case of conflict, the interests of the Jefferson County Junior Baseball League shall come before the interests of any member area.
- C. Member areas shall not enter teams or become affiliated with any other league without specific approval of the Board of Directors of the Jefferson County Junior Baseball League. The exception is taken that players, coaches, Board Officers may participate or engage in League games, administrative activities or management of Leagues classified as "Parochial". (The interest of JCJBL as defined in Paragraph C apply.)

#### ARTICLE XII - PENALTIES

Any violation, deviation, or non-observance of these Bylaws or the Regulations and Rules of Play or any action deemed detrimental to the League by any member area of this League or by any participants in the Jefferson County Junior Baseball League shall be subject to the penalty or penalties as indicated in the Bylaws and/or the Regulations and Rules of Play, or where not listed in the Bylaws and/or the Regulations and Rules of Play, then to the penalty or penalties as directed by the Executive Board of Directors of this League.

#### ARTICLE XIII - FISCAL YEAR

The fiscal year for the JCJBL shall be January 1 through December 31.

#### ARTICLE XIV - PERMANENT ADDRESS

The permanent address of the JCJBL shall be 7615 W. 38th Ave. Unit B127, Wheat Ridge, CO 80033

Copyright © 1998-2011 Jefferson County Junior Baseball League. All rights reserved.